

**Holbrook Public Schools - School Committee Meeting**  
**Thursday, February 6, 2020**  
**Library, Holbrook Middle-High School**  
**245 South Franklin Street, Holbrook**  
**7:00 PM**

TOWN CLERK  
JAN 31 AM 11:55 '20  
HOLBROOK

This meeting is being recorded for broadcast by H-Cam.

- I. Call to Order and Pledge of Allegiance
- II. Public Participation
  - A. Citizens' Concerns – Citizens wishing to make a statement are asked to confine their remarks to issues. This agenda item is not provided for airing complaints about any individual.
- III. Reports
  - A. Student Advisory Committee
  - B. Superintendent Report
- IV. Financial Update
  - Ms. Lugo, School Business Administrator
    - i. FY20 Report
- V. Discussion Items
  - 3<sup>rd</sup> Reading Policy JFF-E-1 Holbrook Public Schools Student Activities Funds Management
  - 3<sup>rd</sup> Reading Policy JFF-E-2 Holbrook Public Schools Student Activity Accounts Policies and Procedures
  - 1<sup>st</sup> Reading Policy EFD-1 Holbrook Public Schools – School Meals Program Student Meals Account Balance Form
  - 1<sup>st</sup> Reading Policy EFD Meal Charge Policy
  - 1<sup>st</sup> Reading Policy JB Equal Educational Opportunities
  - Especial Needs Platform Swing Donation from Amy Northrop for the Occupational and Physical Therapy middle school high school program
  - Personnel
    - i. Retirements
      - a. Maria Piccirilli, Payroll Clerk, effective December 20, 2019
      - b. Chiarina Volpe, Kindergarten Teacher, effective December 12, 2019)
    - ii. Appointments
      - a. David Robinson, Grade 5 Teacher, John F. Kennedy Elementary School, effective January 9, 2020
      - b. Katherine Barry, Long-Term Substitute Paraprofessional, John F. Kennedy Elementary School, effective January 16, 2020 until April 9, 2020
      - c. Samantha Camuso, Student Teacher, John F. Kennedy Elementary School, effective January 13, 2020 until May 1, 2020
      - d. Erin Pike, Student Teacher, John F. Kennedy Elementary School, effective January 16, 2020 until May 1, 2020
      - e. Allyson Tompkins, Student Teacher, Holbrook Middle-High School, effective January 15, 2020 until May 1, 2020
      - f. Caitlin Yannizzi, Student Teacher, John F. Kennedy Elementary School, effective January 13, 2020 until May 1, 2020
  - School Committee Sub-Committee member report
  - School Committee members report
  - January 9, 2019 School Committee Minutes
- VI. Action Items
  - 3<sup>rd</sup> Reading Policy JFF-E-1 Holbrook Public Schools Student Activities Funds Management
  - 3<sup>rd</sup> Reading Policy JFF-E-2 Holbrook Public Schools Student Activity Accounts Policies and Procedures
  - Especial Needs Platform Swing Donation from Amy Northrop for the Occupational and Physical Therapy middle school high school program

- January 9, 2019 School Committee Minutes

VII. Old Business

VIII. New Business

IX. Vote to go into Executive Session for the purposes of approving minutes and contract negotiations and other personnel issues and not to conduct any further business in open session.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

***DISTRIBUTION OF AGENDA TO:*** Media; Student Advisory Committee; All School Offices School Committee, All Principals, Business Manager, Principals, Director of Curriculum, Director of Technology, Director of Special Education, H.E.A. President, and Building representatives

### **MEETING PROCEDURES**

#### **Public Participation**

All meetings of the School Committee are open to the public. **The law allows certain matters of business to be discussed in executive session from which the public may be excluded.** However, no final action can be taken in closed session. The School Committee welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Committee on matters before the Committee. In order that this may be accomplished in the most orderly manner possible, the School Committee has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Committee.
- 2) The first item on every School Committee agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the School Committee. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name; address the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the school district. The Committee will not hear personal complaints of school personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.