

**Holbrook Public Schools
School Committee Meeting
Wednesday, February 29, 2012
South School
7:00 PM**

This meeting is being recorded for broadcast by H-Cam.

- I. Call to Order and Pledge of Allegiance
- II. Public Participation
 - A. Citizens' Concerns - Citizens wishing to make a statement are asked to confine their remarks to issues. This agenda item is not provided for airing complaints about any individual.
- III. Student Recognitions
- IV. Holbrook Avon Youth Soccer Request
- V. Reports
 - A. Student Advisory Committee
 - B. Superintendent
 - MSBA Update
 - AASA Conference
 - CHARMS Update
 - Superintendent Evaluation Process
 - Strategic Plan Presentation
 - Executive Assistant to the Superintendent of Schools Position Timeline
 - Final Review of FY13 Town Meeting Articles
 - Midyear Report
 - C. Budget
 - January 2012 Report, Mr. Mahoney
- VI. Action Items
 - A. Minutes of December 19, 2011, January 26, and February 8, 2012
 - B. FY13 School District Calendar
 - C. Gifts
 - St. Joseph's Church financial donation of \$250.00
 - HEPG financial donation of \$3,860
 - Ms. Lindley Donation - Toys
 - Mr. McCue Donation - Television
 - Slade Family Donation of a \$200 gift card
 - D. Personnel
 - Appointments
 1. Mr. Robinson, Head Baseball Coach
 2. Mr. Capidilupo, Assistant Baseball Coach/JV Baseball-JSHS
 - Resignation
 1. Ms. Whitney, Food Services, for the purposes of retirement
 - E. Field Trip Requests
 - Ms. O'Driscoll, Social Studies Teacher, JSHS, New York/New Jersey, 11/9-11/2012
 - Mr. Welch, Science Teacher, JSHS, SeaPearch Challenge, Manassas, Virginia, 4/11-15/12

F. Use of Facilities

- Town Clerk for the purposes of conducting elections, March 6 and April 3, 2012, JSHS Gymnasium

G. Policies

- Second Reading of Policy JJIF to Address Suspected Sports Related Head Injury/Concussions
- First Reading of Policy JFAB Full Day Kindergarten Program

VII. Discussion Items

- A. School Committee members report

VIII. Vote to go into Executive Session for the purposes of approving minutes and contract negotiations

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

DISTRIBUTION OF AGENDA TO:; Media; Student Advisory Committee; All School Offices School Committee, All Principals, Business Manager, Principals, Director of Curriculum, Director of Technology, Director of Special Education, H.E.A. President, and Building representatives

MEETING PROCEDURES

Public Participation

All meetings of the School Committee are open to the public. **The law allows certain matters of business to be discussed in executive session from which the public may be excluded.** However, no final action can be taken in closed session. The School Committee welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Committee on matters before the Committee. In order that this may be accomplished in the most orderly manner possible, the School Committee has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Committee.
- 2) The first item on every School Committee agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the School Committee. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name; address the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the school district. The Committee will not hear personal complaints of school personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.