



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING

Via Zoom
January 21, 2021
7:00pm

In Attendance: Elizabeth Tolson, School Committee Chairperson
Nancy Alterio, School Committee Vice Chairperson
Barbara Davis, School Committee Secretary
Ann Poppenga, School Committee Member
Fred White, School Committee Member
Julie Hamilton, Superintendent of Schools
Patricia Lugo, School Business Administrator
Stefanie DeRosa, Curriculum Director
Bridget Baker, School Committee Recording Secretary
Mallory Stevens, John F. Kennedy Elementary School Principal
Laura Stevenson, Holbrook Middle-High School Principal
Kathleen Turner, Special Education Director
Michael Bolger, Facilities Director
Jorge Gonzalez, Technology Director

Attachments

- FY21 School Department Payroll Expenditure Report (07/01/2020-06/30/2021)
- FY21 School Department Operational Expenditure Report (07/01/2020-06/30/2021)
- FY21 School Department Other Funding Sources Summary (07/01/2020-06/30/2021)
- FY21 Schedule of Warrants Paid By The School Department
- Town of Holbrook EOYR Memorandum of Agreement with Holbrook Schools
- USMarkerboard (2) Mobile Whiteboard Donations
- 2nd Reading Policy JFABD – Homeless Students: Enrollment Rights and Services
- 2nd Reading Policy JFABE – Educational Opportunities for Military Children
- 2nd Reading Policy JFABF – Educational Opportunities for Children in Foster Care
- 3rd Reading Policy JLCB – Inoculations of Students
- December 17, 2020 School Committee Minutes

The meeting was called to order at 7:00 pm by Ms. Tolson.

The Pledge of Allegiance was recited.

Student Advisory Report

Andrew Luarasi and Carietta Jacques updated the committee on recent and upcoming events which included term two coming to a close, mid-terms and finals being waived this year due to the current circumstances and a more synchronous learning was made available to students with live streaming instruction for at least part of their classes.

Student Government

Students received their class shirts and participated in various spirit days throughout the month of December.

Athletics

Boys' and girls' basketball kicked off last week.

Superintendent's Update

School Updates

The John F. Kennedy Elementary School added 11 new Stonehill College student teachers. Next week midyear assessments will be taking place and report cards will be send home on January 28th for Cohort A and January 29th for Cohort B. The College Board is offering Big Future Days workshops for grades 10 and 11 to help the students have conversations with hundreds of colleges, admission reps and current college students.

Student Opportunity Act Plan

The district was awarded \$1.4M last year to support English language learners, special education learners and subgroups that were underperforming and needed extra support. This unfortunately never came to fruition and the district has now been asked by the commissioner to resubmit their plans.

District-Wide Update

MCAS dates have been released. The Director of Special Education submitted documents to DESE for the tiered monitoring and interviews will be conducted amongst staff members next Monday. The district circuit breaker audit has been completed and we have begun looking into summer planning for our special education programs. Also an increase on time on learning has been implemented where teachers are now live streaming parts of the school day. At the Holbrook Middle-High School the students will live stream for half of each class.

Vaccination/Testing Update

Our school nurses were given the opportunity in Phase I to have vaccinations and teachers are scheduled to be in Phase II. The Mass Department of Public Health has removed the requirement of the flu vaccine for attendance. The Commissioner of Education brought up Pooled testing earlier this month. This involves mixing several test samples together and testing with a PCR test. If that pool tests positive everyone in that pool would be required to stay out of school for 14 days for get tested and need a negative test result to return to campus. The superintendent is not in favor of this testing.

Financial Update

Payroll is running smoothly. Operational expenditures show an unencumbered balance of \$1.1M. This is mostly because of the savings from both regular and special education transportation as well as special education tuitions. A freeze has been put on the budget for this year. A lot of the unencumbered balance is what we will use in order to make prepayments and to put money in the special education stabilization fund. Other funding sources report looks healthy. The school lunch balance shows a \$52,000 deficit. There is still about \$22,000 due in. The school budget will have to absorb the remaining deficit.

Discussion Items

End of Year Town and School Agreement

The Business Administrator submitted the End of Year Report to the Department of Education with no errors or findings discovered in its audit. As one of the audit requirements Ms. Lugo is requesting that the School Committee sign this document to show that the School Committee agrees with the town accountant on how they allocated the towns expenses.

Donation of (2) Mobile Magnetic Whiteboards from Brite Visual (Estimated value \$650 each)

Very appreciative of the generous donation.

Policy Readings

2nd Reading JFABD – Homeless Students: Enrollment Rights and Services

No changes suggested.

2nd Reading JFABE – Educational Opportunities for Military Children

No changes suggested.

2nd Reading JFABF – Educational Opportunities for Children in Foster Care

No changes suggested.

3rd Reading JLCB – Inoculations of Students

No additional changes requested.

Personnel

New Hires

- Katherine Barry, Paraprofessional, John F. Kennedy Elementary School, effective January 4, 2021
- Edwin Cadet, Paraprofessional, Holbrook Middle-High School, effective October 7, 2020
- Kevin Norman, Paraprofessional, Holbrook Middle-High School, effective January 4, 2021

Resignations

- Sarah McCracken, Paraprofessional, John F. Kennedy Elementary School, effective December 23, 2020
- James Merrick, Paraprofessional, Holbrook Middle-High School, effective January 1, 2021

December 17, 2020 School Committee Meeting Minutes

Ms. Alterio requested corrections.

Subcommittee Members Report

The policy subcommittee met earlier this week and are working on the next group of policies to be discussed.

Ms. Poppenga, as a member of the HCam Subcommittee took a moment to praise H-Cam on their coverage of the sporting events.

School Committee Members Report

Ms. Davis attended two MASC webinars. One was on the Student Opportunity Act and the other was the MASC Learning Lunch entitled Budget, the Sequel.

Action Items

End of Year Town and School Agreement

Ms. Davis made a motion to approve the End of Year Town and School Agreement as presented.

Voted:

(Davis/Poppenga) made a motion to approve the End of Year Town and School Agreement as presented.

Roll Call:
Mr. White Yes
Ms. Davis Yes
Ms. Tolson Yes
Mr. Alterio Yes
Ms. Poppenga Yes

5-0-0

Authorization for the School Committee Chairperson to Sign the End of Year Town and School Agreement for the School Committee

Ms. Poppenga made a motion to allow Elizabeth Tolson, School Committee Chairperson, to sign the End of Year Town and School Agreement for the School Committee.

Voted:

(Poppenga/Davis) made a motion to allow Elizabeth Tolson, School Committee Chairperson, to sign the End of Year Town and School Agreement for the School Committee.

Roll Call:
Mr. White Yes
Ms. Davis Yes
Ms. Tolson Yes
Mr. Alterio Yes
Ms. Poppenga Yes

5-0-0

Donation of (2) Mobile Magnetic Whiteboards from Brite Visual (Estimated value \$650 each)

Ms. Alterio made a motion to approve the Donation of (2) Mobile Magnetic Whiteboards from Brite Visual (Estimated value \$650 each).

Voted:

(Alterio/Davis) made a motion to approve the Donation of (2) Mobile Magnetic Whiteboards from Brite Visual (Estimated value \$650 each).

Roll Call:
Mr. White Yes
Ms. Davis Yes
Ms. Tolson Yes
Mr. Alterio Yes
Ms. Poppenga Yes

5-0-0

Policy readings

3rd Reading JLCB – Inoculations of Students

Ms. Alterio made a motion to approve the 3rd Reading of Policy JLCB – Inoculations of Students as presented.

Voted:

(Alterio/White) made a motion to approve the 3rd Reading of Policy JLCB – Inoculations of Students as presented.

Roll Call:
Mr. White Yes
Ms. Davis Yes
Ms. Tolson Yes
Mr. Alterio Yes
Ms. Poppenga Yes

5-0-0

December 17, 2020 School Committee Meeting Minutes

Ms. Davis made a motion to approve the December 17, 2020 School Committee Meeting Minutes as amended.

Voted:

(Davis/White) made a motion to approve the December 17, 2020 School Committee Meeting Minutes as amended.

Roll Call:
Mr. White Yes
Ms. Davis Yes
Ms. Tolson Yes
Mr. Alterio Yes
Ms. Poppenga Yes

5-0-0

Old Business

None.

New Business

None.

ADJOURN or VOTE TO CONTINUE

Voted: (Davis/White) The School Committee made a motion to adjourn regular School Committee Meeting of January 21, 2021 at 8:00pm.

Respectfully submitted,

Bridget Baker

Recording Secretary