



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING

Via Zoom
May 14, 2020

In Attendance: School Committee:
Elizabeth Tolson, Chairperson
Nancy Alterio, Vice Chairperson
Barbara Davis, Secretary
Danielle Harer, Member
Ann Poppenga, Member
Julie Hamilton, Superintendent
Patricia Lugo, School Business Administrator
Laura Stevenson, Principal, Holbrook Middle-High School
Jorge Gonzalez, Technology Director
Bridget Baker, School Committee Recording Secretary
Christine Golden, Holbrook Middle-High School Librarian
Clark Peterson, Holbrook Middle-High School student
Malaki Hudson, Holbrook Middle-High School student
Olivia Glazier, Holbrook Middle-High School student
Josephine Parker, Holbrook Middle-High School student

Attachments

- *3rd Reading Policy EFD Holbrook Public Schools Meal Charge Policy*
- *3rd Reading Policy EDF-1 Holbrook Public Schools School Meals Program Student Meals Account Balance Form*
- *3rd Reading Policy JB Holbrook Public Schools Equal Educational Opportunities*
- *\$1,200 Envision Bank Credit for Life Donation*
- *March 5, 2020 School Committee minutes*
- *April 30, 2020 School Committee minutes*

The meeting was called to order at 2:00 pm by Ms. Tolson.

The Pledge of Allegiance was recited.

Student Advisory Committee

Maddie Connor and Caroline Duggan reported on the remote learning, recent AP Exams as well as recent and upcoming senior events.

Scholastic Challenge Presentation of Awards

Ms. Golden recognized the students that participated in the Scholastic Challenge which is a 100 question online competition.

6th graders who participated

Emily Yipp, Top scorer for Holbrook, School Champion and Massachusetts Champion
Olivia-Rae Glazier
Lorelei Fraticelli
Josephine Parker
Malikai Hudson

Ayane White
Noah Garber

7th and 8 graders

Madison Burnett, School Champion
Clark Peterson
Mason Marshall
Alicia Killian
Dhir Patel
Maya Ludkiewicz
Jacob Arnstein
Amy Yip
Ashleigh Horne
Joshua Harkins
Abigail DeMarco
Avery Hardiman
Sarina Tirabassi
Carly Michaud
Miranda Barbosa

Superintendent Report

Superintendent Hamilton reported that the district celebrated Teacher Appreciation and Nurse Appreciation last week.

John F. Kennedy Elementary School

The John F. Kennedy Elementary School had several days and evenings for grab and go consumables and will also be holding a virtual scholastic book fair.

Holbrook Middle-High School

Last night the virtual junior parent/guardian night for preparing for the college education process, address graduation and graduation requirements took place.

The robotics team continues to make us proud by using their 3D printing technology to make medical supplies during the COVID-19 outbreak for hospital use.

Course selection dates will be announced soon and information will be available on the school website.

District-wide

Superintendent Hamilton reported that the school department was invited to the Finance Committee meeting to discuss the FY21 budget. With all the uncertainty around the COVID-19 pandemic, the hold on the Student Opportunity Act and the need to finalize the budget the school and the finance committee are working together to potentially add a capital improvement line item to help support technology and to finalize the budget. Throughout this pandemic people in the community have seen the value of having the 1:1 devices for remote learning and the need to fund this technology.

The leadership team is currently working on a schedule for teachers to come in and break down their classrooms. The next step will be for seniors to be able to collect their belongings followed by the other grades. In addition, Grab and Go meals continue to be distributed.

New Hire

- Alicia Horton, Long-term substitute Grade 5 teacher, effective April 9, 2020 through the end of the 2019-2020 school year.

Technology Update

Mr. Gonzalez updated the school committee on what the technology department has been working on throughout the school year as well as how they have handled technology access throughout the school closure. Having the 1:1 devices has been very beneficial during the school year and especially during the school closure. Due to the school closure and social distancing guidelines, the technology department is working to create an online registration and enrollment procedure. They are hoping to have this up and running within the next couple of weeks.

Financial Update

Ms. Lugo reviewed the financial report that she included in the packet. Ms. Lugo does not anticipate any savings in payroll. There have been some savings with expenditures since this report was run. There will be a savings on the transportation line although she is waiting for guidance from the Department of Revenue as to what the school will be required to pay the transportation companies as a result of the mandated school closure. She is anticipating a savings of about 1/3 of the total amount budgeted. Additional savings will be on the special education and homeless transportation as well as savings on fuel and electricity. The school lunch account however is anticipated to have a larger deficit. Although there have been savings about \$40,000 will have to be absorbed by the budget to cover the school lunch deficit.

Discussion Items

3rd Reading Policy EFD Meal Charge Policy

No further changes or comments.

3rd Reading Policy EFD-1 School Meals Program Student Meals Account Balance Form

No further changes or comments.

3rd Reading Policy JB Equal Educational Opportunities

No further changes or comments.

\$1,200 Envision Bank Credit for Life Donation

Great program and really appreciate the donation.

School Committee Subcommittee Reports

None.

School Committee Members Report

Ms. Davis attended a MASC zoom meeting last week where they went over upcoming deadlines, remote learning and budget.

March 5, 2020 School Committee minutes

Ms. Harer stated that she was not at this meeting. Ms. Alterio had a minor update on page 2 “address” should be “addressed”.

April 30, 2020 School Committee minutes

No comments

Action Items

3rd Reading Policy EFD Meal Charge Policy

Ms. Davis made a motion to approve the 3rd Reading of Policy EFD Meal Charge Policy.

Voted:

(Davis/Poppenga) made a motion to approve the 3rd Reading of Policy EFD Meal Charge Policy.

Roll call:

Ms. Tolson – Yes
Ms. Alterio – Yes
Ms. Poppenga – Yes
Ms. Harer – Yes
Ms. Tolson - Yes
5-0-0

3rd Reading Policy EFD-1 School Meals Program Student Meals Account Balance Form

Ms. Alterio made a motion to approve the 3rd Reading of Policy EFD-1 School Meals Program Student Meals Account Balance Form.

Voted:

(Alterio/Davis) made a motion to approve the 3rd Reading of Policy EFD-1 School Meals Program Student Meals Account Balance Form.

Roll call:

Ms. Tolson – Yes
Ms. Alterio – Yes
Ms. Poppenga – Yes
Ms. Harer – Yes
Ms. Tolson - Yes
5-0-0

3rd Reading Policy JB Equal Educational Opportunities

Ms. Davis made a motion to approve the 3rd Reading of Policy JB Equal Educational Opportunities.

Voted:

(Davis/Poppenga) made a motion to approve the 3rd Reading of Policy JB Equal Educational Opportunities.

Roll call:

Ms. Tolson – Yes
Ms. Alterio – Yes
Ms. Poppenga – Yes
Ms. Harer – Yes
Ms. Tolson - Yes
5-0-0

\$1,200 Envision Bank Credit for Life Donation

Ms. Poppenga made a motion to approve the \$1,200 Envision Bank Credit for Life Donation.

Voted:

(Poppenga/Davis) made a motion to approve the \$1,200 Envision Bank Credit for Life Donation.

Roll call:

Ms. Tolson – Yes
Ms. Alterio – Yes
Ms. Poppenga – Yes
Ms. Harer – Yes
Ms. Tolson - Yes
5-0-0

March 5, 2020 School Committee Minutes

Ms. Poppenga made a motion to approve the March 5, 2020 School Committee minutes as amended.

Voted:

(Poppenga/Davis) made a motion to approve the March 5, 2020 School Committee minutes as amended.

Roll call:

Ms. Tolson – Yes
Ms. Alterio – Yes
Ms. Poppenga – Yes
Ms. Harer – Abstained
Ms. Tolson - Yes
4-0-1 (Ms. Harer stated she was not in attendance)

April 30, 2020 School Committee Minutes

Ms. Poppenga made a motion to approve the April 30, 2020 School Committee minutes.

Voted:

(Poppenga/Davis) made a motion to approve the April 30, 2020 School Committee minutes.

Roll call:

Ms. Tolson – Yes
Ms. Alterio – Yes
Ms. Poppenga – Yes
Ms. Harer – Yes
Ms. Tolson - Yes
5-0-0

Old Business

None

New Business

Ms. Tolson requested that the Zoom link be added to the next agenda.

ADJOURN or VOTE TO CONTINUE

Voted: (Davis/Poppenga) On a roll call vote, the School Committee made a motion to adjourn the regular School Committee Meeting of May 14, 2020 at 2:57pm.

Roll Call Vote: Ms. Tolson Yes
Ms. Alterio Yes
Ms. Poppenga Yes

Ms. Harer Yes
Ms. Davis Yes

Respectfully submitted,

Bridget Baker

Recording Secretary