



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Auditorium
June 9, 2021
7:00pm

In Attendance: Elizabeth Tolson, School Committee Chairperson
Nancy Alterio, School Committee Vice Chairperson
Barbara Davis, School Committee Secretary
Fred White, School Committee Member
Ann Poppenga, School Committee Member
Julie Hamilton, Superintendent of Schools
Patricia Lugo, School Business Administrator
Stefanie DeRosa, Curriculum Director
Bridget Baker, School Committee Recording Secretary
Mallory Stevens, John F. Kennedy Elementary School Principal
Kathleen Turner, Special Education Director
Michael Bolger, Facilities Director

Attachments

- FY21 School Department Payroll Expenditure Report (07/01/2020-06/30/2021)
 - FY21 School Department Operational Expenditure Report (07/01/2020-06/30/2021)
 - FY21 School Department Other Funding Sources Summary (07/01/2020-06/30/2021)
 - FY21 Schedule of Warrants Paid by the School Department
 - Special Town Meeting Request for Article #1
 - Special Town Meeting Request for Article #5
 - Special Town Meeting Request for Article #6
 - 3 Year Memorandum of Agreement between the Holbrook Food Services Workers and the Holbrook School Committee
 - Proposed 2021-2022 Holbrook School Committee Meeting Schedule
 - North River Collaborative Annual Board Member Appointment
 - 2nd Reading of Policy IGA – Curriculum Development
 - 2nd Reading of Policy JJH-R – Student Travel Regulations
 - 2nd Reading of Policy JH – Student Absences and Excuses
 - 2nd Reading of Policy IGB – Support Services Programs
 - 2nd Reading of Policy JRD – Student Photographs
 - Musical Instrument Donations
 - April 29, 2021 School Committee Minutes
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The meeting was called to order at 7:00 pm by Ms. Alterio.

The Pledge of Allegiance was recited.

Moment of silence was observed for Rick McGaughey

Citizen's Concerns

None.

Student Advisory Report

Not in attendance

Superintendent's Report

Superintendent Hamilton updated the committee on recent events which included the National Honor Society induction ceremony, the dedication of the flag pole in the late Mr. Buckley's name, preschool graduation, grade 5 field trip to Starland, the official Grade 5 Step Up Day and the Junior National Honor Society induction.

Superintendent Hamilton introduced Rob King, the new Director of Technology.

Financial Update

FY21 Financial Report

End of year is running smoothly and all of the accounts are in good working order.

FY21 Schedule of Warrants Paid

Included to show the weekly warrants paid.

Special Town Meeting Article #1 - Unpaid bills from the previous fiscal year

This was initially on the May 20, 2021 School Committee agenda that was cancelled. This has since been voted positively at the annual town meeting.

Special Town Meeting Article #5, Acceptance of MA GL Ch. 71 section 71F, Establishing Non-Resident or Foster Care Student Tuition Revolving Fund Review

This was initially on the May 20, 2021 School Committee agenda that was cancelled. This has since been voted positively at the annual town meeting.

Special Town Meeting Article # 6, FY21 Budget Line transfer for Transportation

This was initially on the May 20, 2021 School Committee agenda that was cancelled. This has since been voted positively at the annual town meeting.

Memorandum of Agreement Between Holbrook Food Services Workers and the Holbrook School Committee

Superintendent Hamilton recommended that the School Committee approve the Memorandum of Agreement between the Holbrook Food Services Workers and the Holbrook School Committee.

2021-2022 School Committee Meeting Schedule

The school committee meetings will be moved to the second Wednesday of each month at 6:00pm in the Holbrook Middle-High School auditorium.

The July 14, 2021 School Committee meeting will be changed to a school committee retreat instead of a regular school committee meeting and December 22, 2021 will be added.

North River Collaborative Annual Board Member Appointment

Superintendent Hamilton is on the North River Collaborative board representing Holbrook. This is an annual appointment.

MASC Friends of Public Education Award

This was moved from the May meeting. The deadline for this has passed.

Holbrook Middle-High School Handbook Revision

Move to the August 11, 2021 School Committee meeting.

2nd Reading Policy IGA – Curriculum Development

Received no changes or requests to update.

2nd Reading Policy JJH-R – Student Travel Regulations

Received no changes or requests to update.

2nd Reading Policy JH – Student Absences and Excuses

Received no changes or requests to update.

2nd Reading Policy IGB – Support Services Programs

Received no changes or requests to update.

2nd Reading Policy JRD – Student Photographs

Received no changes or requests to update.

Yamaha drum, rolling carrier, sticks and pad (estimated value \$150) and trumpet and case with accessories (estimated value: \$400) donations from Max and Sophia Flecchia

Very grateful for the donation.

School Committee Subcommittee Assignments and Committees

The committees will remain status quo with the exception of Ms. Poppenga will be added to custodial and Ms. Davis will come off custodial, Ms. Davis will be added to secretaries with Ms. Alterio. Ms. Poppenga will be added to the HCam subcommittee with Mr. White.

April 29, 2021 School Committee Meeting Minutes

No changes or updates.

School Committee Sub-Committee member report

Ms. Davis will be working on some pandemic related policies which will need the superintendent's input. Mr. White mentioned that Code Blue won an award.

School Committee members report

Ms. Davis updated the committee on recent MASC learning lunches and reminded everyone of the MASC Conference will be taking place this November. A delegate will need to be assigned.

Action Items

Vote on FY22 Final Budget of \$16,001,785

Ms. Tolson made a motion to approve the final FY22 School Budget amount of \$16,001,785

Voted:

(Tolson/Davis) made a motion to approve the final FY22 School Budget amount of \$16,001,785
5-0-0

Memorandum of Agreement Between Holbrook Food Services Workers and the Holbrook School Committee

Ms. Davis made a motion to approve the Memorandum of Agreement Between Holbrook Food Services Workers and the Holbrook School Committee

Voted:

(Davis/White) made a motion to approve the Memorandum of Agreement Between Holbrook Food Services Workers and the Holbrook School Committee
5-0-0

2021-2022 School Committee Meeting Schedule as Amended

Ms. Davis made a motion to approve the 2021-2022 School Committee Meeting Schedule as discussed.

Voted:

(Davis/Tolson) made a motion to approve the 2021-2022 School Committee Meeting Schedule as discussed.

5-0-0

North River Collaborative Annual Board Member Appointment

Ms. Davis made a motion to approve Julie Hamilton to the North River Collaborative Annual Board Member appointment.

Voted:

(Davis/White) made a motion approve Julie Hamilton to the North River Collaborative Annual Board Member appointment.

5-0-0

Yamaha drum, rolling carrier, sticks and pad (estimated value \$150) and trumpet and case with accessories (estimated value: \$400) donations from Max and Sophia Flecchia

Ms. Tolson made a motion to approve the Yamaha drum, rolling carrier, sticks and pad (estimated value \$150) and trumpet and case with accessories (estimated value: \$400) donations from Max and Sophia Flecchia

Voted:

(Tolson/Poppenga) made a motion to approve the Yamaha drum, rolling carrier, sticks and pad (estimated value \$150) and trumpet and case with accessories (estimated value: \$400) donations from Max and Sophia Flecchia

5-0-0

School Committee Subcommittee Assignments and Committees

Ms. Poppenga made a motion to approve the School Committee Subcommittee Assignments and Committees as discussed.

Voted:

(Poppenga/White) made a motion to approve the School Committee Subcommittee Assignments and Committees as discussed.

5-0-0

April 29, 2021 School Committee Meeting Minutes

Ms. Tolson made a motion to approve the April 29, 2021 School Committee Meeting Minutes as presented.

Voted:

(Tolson/White) made a motion to approve the April 29, 2021 School Committee Meeting Minutes as presented

5-0-0

Last Day of School

Mr. White made a motion to approve June 11, 2021 as the last day of school for the 2020-2021 academic year.

Voted:

(White/Poppenga) made a motion to approve June 11, 2021 as the last day of school for the 2020-2021 academic year.

5-0-0

Old Business

None

New Business

None

MASC Voting Delegate for the Holbrook Public Schools

Ms. Poppenga made a motion to approve Ms. Davis as the voting delegate for the Holbrook Public Schools at the November 2021 MASC conference.

Voted:

(Poppenga/Tolson) made a motion to approve Ms. Davis as the voting delegate for the Holbrook Public Schools at the November 2021 MASC conference.

5-0-0

ADJOURN or VOTE TO CONTINUE

Voted: (Davis/Poppenga) The School Committee made a motion to adjourn regular School Committee Meeting of June 9, 2021 at 7:42pm.

Respectfully submitted,

Bridget Baker

Recording Secretary