

Holbrook Public Schools

245 South Franklin Street
Holbrook, MA 02343



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING

*Central Office
July 21, 2016*

In Attendance: School Committee:
Arthur George Chairperson
Elizabeth Tolson, Vice Chairperson
Nancy Alterio, School Committee Member
Patricia Lally, Superintendent of Schools
Patricia Lugo, School Business Manager
Bridget Baker, Recording Secretary

The meeting was called to order at 7:00 pm by Mr. George.

The Pledge of Allegiance was recited.

Citizen's Concerns

None.

Superintendent's Report

Superintendent Lally introduced Jorge Gonzalez-Quijano as the new Director of Technology, effective July 1, 2016.

Building Update

Superintendent Lally stated that the building project is moving along on schedule. Consigli has completed the irrigation and seeding of the baseball field, tested the windows, conducted the first keying meeting and is moving forward with the mechanical, electrical and plumbing systems. In August they are expected to irrigate and plant the softball field and a committee will be looking at furniture options.

Personnel

New Hires

- Loretta Fisher, Special Education Teacher, Severe Disabilities, Holbrook Junior-Senior High School, effective August 26, 2016
- Caitlin Cannon, Special Education Teacher, Moderate Disabilities, South Elementary School, effective August 26, 2016

Resignations

- Mary Mingles, Science Teacher, Holbrook Junior-Senior High School, effective July 5, 2016
- Jennifer Terkowitz, Special Education Teacher, Severe Disabilities, South Elementary School, effective July 14, 2016

Transfer

- Jennifer Welch, Special Education Teacher, Holbrook Junior-Senior High School, transferring to English Teacher, Holbrook Junior-Senior High School, effective August 26, 2016

Financial Update

Ms. Lugo stated that town hall is working on getting Softright and planning on going live July 1, 2017. Before they can do that they need to establish a town-wide chart of accounts.

Mr. George asked Ms. Lugo to keep an eye on the Capital Improvements funds and create a dashboard of that information.

Ms. Lugo distributed the three reports she received from the auditors and reviewed the four findings that were corrected as soon as she was made aware of them.

School Sub-Committee member report

Ms. Alterio stated that the Foundation Committee is continuing to meet and move forward. Mr. George stated that they will be presenting another report in the fall.

Ms. Tolson gave an update on the regionalization plans with Avon. Ms. Tolson has responded to the letter she received from Avon reiterating where they can locate the information for the feasibility study.

School Sub-Committee Member Report

None.

Proposal for school lunch price increase

Ms. Tolson made a motion to increase the prices of the school lunches as suggested by Ms. Lugo, School Business Manager.

The new amounts would be: John F. Kennedy School and South Elementary School will increase to \$2.75, the Holbrook Junior-Senior High School would increase to \$2.85 and adults would increase to \$4.00.

Voted:

(Tolson/Alterio) made a motion to increase the school lunches as suggested by Ms. Lugo, School Business Manager.

3-0-0 (Mr. Flanagan and Ms. Davis were not in attendance)

Request to dispose of approximately 500 outdated and poor condition books from the South Elementary School Library

Ms. Alterio made a motion to approve the disposal of approximately 500 outdated and poor condition books from the South Elementary School Library; however, they ask that they look into donating the books before disposing of them.

Voted:

(Alterio/Tolson) made a motion to approve the disposal of approximately 500 outdated and poor condition books from the South Elementary School Library; however they ask that they look into donating the books before disposing of them.

3-0-0 (Mr. Flanagan and Ms. Davis were not in attendance)

June 23, 2016 School Committee minutes

Ms. Alterio made a motion to approve the June 23, 2016 School Committee minutes.

Voted:

(Alterio/Tolson) made a motion to approve the June 23, 2016 School Committee minutes.

3-0-0 (Mr. Flanagan and Ms. Davis were not in attendance)

Old Business

Mr. George asked the school committee members to look into setting up a meeting about self-evaluation. He asked that all members email him Saturday dates that work for them and he will coordinate with the recording secretary to post the meeting at the Holbrook Co-Op.

New Business

Mr. George mentioned the public hearing that is scheduled to take place at Town Hall on July 25, 2016.

ADJOURN or VOTE TO CONTINUE

Voted: (Tolson/Alterio) The School Committee made a motion to adjourn the regular School Committee Meeting of July 21, 2016 at 7:48 pm.

Respectfully submitted,

Bridget Baker

Bridget Baker
School Committee Secretary