

Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING

Holbrook Middle-High School Library
October 3, 2019

In Attendance: School Committee:
Elizabeth Tolson, Chairperson
Nancy Alterio, Vice Chairperson
Barbara Davis, Secretary
Danielle Harer, Member
Ann Poppenga, Member
Julie Hamilton, Superintendent
Patricia Lugo, School Business Administrator
Bridget Baker, Recording Secretary

Attachments

- *FY20 School Department Payroll Expenditure Report from 07/01/2019-06/30/2020*
- *FY20 School Department Operational Expenditure Report from 07/01/2019-06/30/2020*
- *FY20 School Dept. Other Funding Sources Summary from 07/01/2019-06/30/2020*
- *Town of Holbrook EOY Memorandum of Agreement with Holbrook Schools for the purpose of reporting costs paid for by the Town on behalf of the school*
- *\$250 Holbrook Patrolmen's Association Book Donation*
- *September 5, 2019 School Committee minutes*

The meeting was called to order at 7:00 pm by Ms. Tolson

The Pledge of Allegiance was recited.

Citizen's Concerns

None

Student Advisory

Ms. Caroline Duggan reported on recent and upcoming events which included the upcoming 7th grade field trip to the ropes course and Homecoming week. In addition, students recently participated in "Start with Hello" week.

In athletics Ms. Duggan reminded everyone to vote for Riley Cochran as the Patriot Ledger Player of the Week and the Dig Pink Volleyball games will take place on October 18th.

In performing arts, the music department has secured the rights to West Side Story for the spring musical.

Superintendent Report

Superintendent Hamilton reported on several events that have taken place at the Holbrook Middle-High School which included the Back to School Night as well as the Capstone class with alumni speaker Michelle Purpura Moccia who presented her work in business.

At the John F. Kennedy Elementary School, the Boosterthon, sponsored by the Holbrook Elementary Parent Group, was very successful. Superintendent Hamilton also recognized the impressive work of four teachers during her walkthroughs at the Holbrook Middle-High School. The teachers and lessons included:

- 1) Ms. Bodendorf's room with the Doubles Rap which is a fun way to learn math.
- 2) Mr. Espie's engaging lesson on the Nixon administration and the trickle down cause and effect of socioeconomics effects in the nuclear family.
- 3) Mr. Walsh's engaging discussion about phenotype and genotype
- 4) Ms. Gallagher's Paul Revere prompt.

Superintendent Hamilton attended her first North River Collaborative board meeting and was pleased with the district's decision to join the collaborative and found the meeting very beneficial.

In additional news, students across the district participated in Exact Path testing, additional speed bumps were purchased and will go in tomorrow morning as well as the bricks were installed.

Next week Prevention Week, sponsored by Holbrook Cares, will take place to highlight good choices and awareness around drug use.

Walk to School day is coming up next Wednesday and Homecoming events will be taking place as well.

Yesterday the governor's office released their projected Chapter 70 estimates. There is an increase for Holbrook for FY20 however Superintendent Hamilton stressed the intent of this money is to go directly to the schools. Last year the schools did not receive the total amount and subsequently had to cut programs that they were looking to provide. Superintendent Hamilton stressed the need for support that these monies go to their intended place, the schools and the students of the Holbrook Public Schools.

Ms. Alterio asked that graphs be added to the reports to more easily track enrollment trends.

First Student Presentation

Mr. Robert Goggin from First Student presented a summary of the changes and benefits that came from adding the additional bus and revamping the bus routes.

Personnel

New Hires

- Kate McGee, Special Education Teacher, John F. Kennedy Elementary School, effective September 16, 2019

Retirements

- Patricia Chisholm, High School Secretary, Holbrook Middle-High School, effective September 27, 2019

Resignations

- Melissa Linskey, IT Specialist, Holbrook Public Schools, effective October 11, 2019

Financial Update

Ms. Lugo updated the committee on the FY20 budget which is flowing smoothly and as expected.

FY19 End of Year Report – Town Expenditures

Ms. Lugo gave an update of what will be reported on the end of year report that will be submitted to the Department of Education.

\$250 Holbrook Patrolmen’s Association Book Donation

Working with the Holbrook Elementary Parent Group, the Holbrook Patrolmen’s Association would like to ensure that each John F. Kennedy Elementary School student receive a free book.

Brick Subcommittee Member Appointments

The committee is looking to restart a Brick Subcommittee for updates and future brick sales.

School Committee Subcommittee Report

Ms. Poppenga and Ms. Harer gave an update for the Naming Subcommittee. They are going to put together a community survey and look at what two areas they would like to start with.

Ms. Alterio stated that the policy subcommittee is meeting tomorrow to go over the list of policies they are working on.

School Committee Members Report

Ms. Davis attended to the MASC Division III meeting last night to go over the resolutions. Ms. Davis also spent the day at the State House at the Senate discussion of Senate 2350 An Act Relative to Educational Opportunities for Students where they went over the 69 amendments.

FY19 End of Year Report – Town Expenditures

Ms. Alterio made a motion to accept the FY19 End of Year Report – Town Expenditures

Voted:

(Alterio/Poppenga) made a motion to accept the FY19 End of Year Report – Town Expenditures 5-0-0

\$250 Holbrook Patrolmen’s Association Book Donation

Ms. Poppenga made a motion to accept the \$250 Holbrook Patrolmen’s Association Book Donation.

Voted:

(Poppenga/Davis) made a motion to accept the \$250 Holbrook Patrolmen’s Association Book Donation. 5-0-0

Brick Subcommittee Member Appointments

Ms. Poppenga volunteered to be appointed.

Ms. Davis made a motion to appoint Ms. Poppenga to the Brick Subcommittee.

Voted:

(Davis/Alterio) made a motion to appoint Ms. Poppenga to the Brick Subcommittee. 5-0-0

September 5, 2019 School Committee Minutes

Ms. Davis asked that the sentence about creating a website subcommittee be taken out. All agreed.

Ms. Alterio made a motion to approve the School Committee meeting minutes of September 5, 2019 as amended.

Voted:

(Alterio/Poppenga) made a motion to approve the School Committee meeting minutes of September 5, 2019 as amended.

4-0-1 (Ms. Harer not in attendance)

Old Business

Ms. Alterio inquired about the updates to the technology policy are working.

New Business

Ms. Poppenga asked about looking into use of facilities more and the fee structure with the building getting used more and the wear and tear. It was suggested that the facilities director, Mr. Bolger speak to this at the next school committee meeting.

ADJOURN or VOTE TO CONTINUE

Voted: (Davis/Alterio) The School Committee made a motion to adjourn regular School Committee Meeting of October 3, 2019 at 8:11pm.

Respectfully submitted,

Bridget Baker

Recording Secretary