

MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
2012-2013 Budget Hearing
HCAM Studios
April 12, 2012

In Attendance: School Committee:
Barbara P. Davis, Chairperson, Ann Poppenga, Vice Chairperson,
John Flanagan, John Callahan (not present), Lou Pransky
Lori Koffink, Recording Secretary

Joseph Baeta, Superintendent of Schools
Charles Mahoney, Business Manager
Parents/Citizens: Ms. Patricia Greely

The pledge of allegiance was recited.

A motion was made at 7:02pm by Ms. Poppenga and Mr. Flanagan to open the 2012-2013 Holbrook Public Schools Budget Hearing.

Voted: Unanimous 4-0-0

The floor was turned over Superintendent Baeta for a brief overview of the FY13 budget. Priorities include aligning curriculum to the common core, purchasing books and classroom materials, hiring staff to support student needs and the district to be accountable in addressing the needs of our ELL students. Professional staff development was also noted as well as using student data.

Fixed costs were reviewed, ie. teachers' steps and lane changes, administrative assistants and paraprofessional salary costs, both units are currently in contractual negotiations. Special education costs and transportation costs were also shared. This year we will have no students being placed out of district presenting a significant cost savings.

There will be no layoff of full time teachers. Review of part time teachers i.e., .5 positions as well as non-renewals will be reviewed by May 12. Proposed new positions include, one grade five teacher at the South School, a .5 Music Teacher, one full time (potentially combined) Foreign Language/Health Teacher, based on schedule demand, and a .5 technician position for the JSHS. Increased preventative maintenance programs such as the LIKARR Group will be increased. A full time Executive Administrative Assistant to the Superintendent and one full time Kindergarten Teacher will be added for the new full day Kindergarten program at the JFK.

Staffing concerns remain in grade three with 29-30 students per classroom and the need of Assistant Principals at each of the elementary levels. The proposed budget is \$11,746,705.00. The Superintendent ended by extending his gratitude to the Finance Committee, Town Manager, Mr. Phelan, the Town's Municipal Department, Board of Selectmen, the Holbrook Public School's staff, administration and to the School Committee for sharing in the same vision.

Mrs. Davis opened the floor for questions. Ms. Poppenga discussed concerns in regards to the need of addressing administrative support at the elementary levels to the Principals. Superintendent Baeta discussed how vital the Assistant Principal position is in the continued

success of the elementary levels and how it also effects the Principals evaluations. Funding sources were further discussed, i.e., school choice. Superintendent Baeta also added that he has had spoken with other district Superintendents regarding the sharing of school administrators to address such needs.

Mrs. Davis noted that this is the first budget since the 2004 that has not been level funded. Mrs. Poppenga and the committee also commended Mr. Mahoney on his hard work.

Voted: (Flanagan/Poppenga) Motion to approve the FY13 Budget as presented by Superintendent Beta of 11,746,705.

Unanimous 4-0-0

Voted: (Popping/Flanagan) Motion to conclude the FY13 Open Budget Hearing.

Unanimous 4-0-0

Policies

The following policies were reviewed and discussed for a second reading:

- AC Non Discrimination
- GBA Equal Employment Opportunity
- IHA-E Basic Instructional Program
- JA-E Student Policies Goals
- JB Equal Educational Opportunities
- JIC Student Conduct
- JJ-E Co-Curricular Activities
- JLD Guidance Program
- JLD-E Guidance Program
- JM Student Awards and Scholarships

Voted: (Poppenga/Pransky) Motion to approve above noted policies as discussed.

Unanimous 4-0-0

Policy IHBEB, Teachers of English Language Classrooms: Fluency and Literacy was introduced for a first reading.

After initial discussion and concerns expressed, this policy will be rewritten to address specific needs of the district. Ms. Poppenga noted that the Holbrook Public Schools rely on the Department of Elementary and Secondary Education's teacher certification process to ensure that all teachers certified by the state are fluent orally and literate in the English language prior to issuing a license.

ADJOURN or VOTE TO CONTINUE

Voted: (Flanagan/Pransky) On a roll call vote, the Committee moved to go into Executive Session for the purpose of reviewing the Executive Session minutes of the last meeting, negotiations and personnel matters and not to conduct any further business in open session.

Roll Call Vote:

Mr. Flanagan Yes
Mrs. Poppenga Yes
Mrs. Davis Yes
Mr. Pransky Yes

The Committee went into Executive Session at 7:48pm after a brief recess.

The Committee returned to open session at 8:10pm

Voted:

(Pransky/Poppenga) Motion to adjourn regular School Committee Meeting of April 12, 2012
Unanimous 4-0-0

Respectfully submitted,

Lori A. Koffink
School Committee Secretary