

Holbrook Public Schools

245 South Franklin Street
Holbrook, MA 02343



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING

***Central Office
March 13, 2013***

In Attendance: School Committee:
Barbara P. Davis, Chairperson
Ann Poppenga, Vice Chairperson
John Callahan
John Flanagan
Joseph F. Baeta, Superintendent of Schools
Bridget Baker, Recording Secretary

The meeting was called to order at 7:00 pm by Ms. Davis.

Dart Tool Overview

Ms. Mancuso gave an overview of the Dart Tool and reviewed the 2012 MCAS proficiency and growth and ranking of the Holbrook schools as compared to other closely related schools in the area. Ms. Mancuso stated that our growth is outstanding – kids are learning. Superintendent Baeta stated that we are trying to follow the cohort. Our growth model is a concern since it has declined or raised minimally.

Ms. Poppenga asked if there is a way to fit profile to fit one building. Superintendent Baeta responded that you can take 3rd grade and recalculate to get average.

Superintendent Baeta stated that he has not seen such low growth since he has been here. Math looks to be peaking. Ms. Mancuso stated that we do have out-of-district special education students. Overall you have incredibly embedded program at the South. Math is another story – 43% decline in proficiency. The growth models are telling a story. We added ELA course to 7th and 8th grade classes to target areas of weakness. Mr. Baeta stated that we are using the STAR program this year. We will see in the fall if there is improvement. One of the benefits of this tool is to give the teachers a working document to work with.

Curriculum Update

Ms. Gleason presented on the ELA and Mathematics Curriculum Overview that herself and ten teachers have been putting together since the summer of 2012. Ms. Gleason stated that these overviews give a sense of process. It is the first of its kind 2011 Curriculum framework. They anticipate that the Curriculum Guides will help teachers, students, and families to understand clearly the direction, knowledge, understanding, and anticipated results of curriculum and instruction. In addition, they expect that they will better enable teachers to plan and focus

instruction for students and to inform families of the key points of interaction between their child and their child's teacher.

Ms. Gleason stated that the state is impressed with the documents. The plan is to move towards science and social studies next. The idea is to have a document that has congruency throughout the grades so even a new teacher can look at it and follow along. These are ever-changing documents. They are looking to have 2013-2014 school year as our opportunity to critique how it is working. The footprint will always remain the same – but the content will evolve.

Ms. Poppenga asked if this is because you were able to start with common core that it is easier to transition to? Ms. Gleason replied yes. To have them in our language they make them more attainable and personable.

Ms. Poppenga stated that she sees other districts struggling. Superintendent Baeta responded that we did not have a married format before. Ms. Gleason added that we are using the states model framework but are making them our own. Mr. Baeta stated that this is another reason to improve our technology infrastructure so teachers go on this website. This is a great starting point and accomplishment for these teachers. Mr. Baeta stated that this is how these kids are learning. Parents should have the right to come in and ask why their child is not doing this? This is great way for the principals checking in for accountability. Mr. Flanagan stated that he can see the effort that you mentioned with this evolving document. Will you have to keep the group together to update? Ms. Gleason responded that it is always better to work in a committee format. Having a teacher represent for each grade is more productive. Ms. Poppenga commented that both Ms. Gleason and her team deserve big kudos for executing these documents. You can't understate the monumental effort.

JSHS Program of Studies

Superintendent Baeta stated that this published handbook went out to everyone.

Mr. Flanagan made a motion to approve the JSHS Program of Studies.

Voted:

(Flanagan/Poppenga) made a motion to approve the JSHS Program of Studies.

4-0-0

Superintendent's Report

Superintendent Baeta stated that MSBA is going to vote on March 19th. They are four (4) options on the table. They are going to come up with the best design program. Tentative for May/June/July/August of next year.

Ms. Poppenga asked if it is rare to be at this point without knowing what they are going to build? Superintendent Baeta stated no, this is what typically happens.

Ms. Poppenga asked if this was added because of the options given? Superintendent Baeta responded yes because they wanted to combine Junior with High School. They are also looking at regionalization option that is unlikely.

Superintendent Baeta pointed out that the cafeteria now has eight new leaks as of today and a leak in the kitchen. The question is that now that we are in transition to get a new building – how much money should go into repairs?

A positive report is that STARS press release that International Adobe Youth Summit has invited two of our students, Joanna Diala (9th grade) and Brendan Palmeiri (10th grade) to participate on August 12-16, 2013 at Santa Clara University and Santa Clara, California. Superintendent Baeta stated that as soon as he has a copy of the press release he will provide a copy to the school committee. Ms. Davis asked if they could get a report upon their return.

Use of Facilities

Ms. Poppenga made a motion to approve the Use of Facilities for the Holbrook Recreation Commission summer camp program.

Voted:

(Poppenga/Callahan) made a motion to approve Use of Facilities for the Holbrook Recreation Commission summer camp program.

3-0-1

1 abstention from John Flanagan since he is on the Holbrook Recreation Committee.

Ms. Poppenga made a motion to approve the Use of Facilities for the JSHS Parent Group Spelling Bee, Wednesday, April 10, 2013, 3:30pm-8:30pm waiving all fees.

Voted:

(Poppenga/Flanagan) made a motion to approve Use of Facilities for the JSHS Parent Group Spelling Bee, Wednesday, April 10, 2013, 3:30pm-8:30pm waiving all fees.

4-0-0

Ms. Poppenga made a motion to approve the Use of Facilities for the Board of Selectmen Annual Town Meeting, Wednesday, May 1, 2013, 7:15 pm – 11:30 pm, JSHS Gymnasium, Voters Election, Tuesday, April 2, 2013, 6:30 am – 9:00 pm, JSHS Gymnasium, Tuesday, April 30, 2013, 6:30 am - 9:00 pm, JSHS Gymnasium, Tuesday, June 25, 2013, 6:30 am – 9:00 pm, JSHS Gymnasium

Voted:

(Callahan/Poppenga) made a motion to approve Use of Facilities for the Board of Selectmen Annual Town Meeting, Wednesday, May 1, 2013, 7:15 pm – 11:30 pm, JSHS Gymnasium, Voters Election, Tuesday, April 2, 2013, 6:30 am – 9:00 pm, JSHS Gymnasium, Tuesday, April 30, 2013, 6:30 am - 9:00 pm, JSHS Gymnasium, Tuesday, June 25, 2013, 6:30 am – 9:00 pm, JSHS Gymnasium

4-0-0

Financials

Mr. Mahoney stated that there are still items reserved that we do not know if we need until in June. Not sure how much we will save on heat/fuel. Some savings might go into improvements and repairs. He is still thinking that the year will end fine.

Revolving accounts – School lunch still showing as a loss. Summer school and facilities are also running as a loss.

Superintendent Baeta suggested that you may want to look at the option of moving the Director of Food Services from operating budget to revolving budget, could be about a \$35,000 savings.

Bids Overview

Mr. Mahoney stated that electrical, plumbing, transportation and facilities bids are for June openings for a rate would last for an entire year. Last time got two bids, expecting about the same.

Holbrook Public Schools District Curriculum Accommodation Plan (DCAP Approval)

Ms. Poppenga made a motion to approve the HPS District Curriculum Accommodation Plan as written.

Voted:

(Poppenga/Flanagan) made a motion to approve the HPS District Curriculum Accommodation Plan as written.

4-0-0

Articles of Town Meeting

Mr. Baeta stated that these were already voted on. No need for a vote.

- 1) Bypass Town
- 2) \$235,000 Building Needs. Superintendent Baeta stated that he thinks this would be approved – technology probably not unless we are willing to take the hit. We don't have the capability for it right now.

Mr. Callahan made a motion for Superintendent Baeta to file an article for technology that we can amend or withdraw.

Voted:

(Callahan/Poppenga) made a motion to approve Use of Facilities for the JSHS Parent Group Spelling Bee, Wednesday, April 10, 2013, 3:30pm-8:30pm waiving all fees.

4-0-0

School Choice

Superintendent Baeta suggested that the school committee establish the policy that there will be no new School Choice students after October 1st.

Mr. Flanagan made a motion to approve School Choice recommendations for the 2013-14 school year.

Voted:

(Poppenga/Callahan) made a motion to approve School Choice recommendations for the 2013-14 school year.

4-0-0

SOI Approval

SOI Vote for John F. Kennedy Elementary School

Vote as must be motioned and voted.

Resolved: Having convened in an open meeting on March 13, 2013 the School Committee of the Town of Holbrook, MA in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 1, 2013 for the John F. Kennedy Elementary School

located at 339 Plymouth Street in Holbrook, MA which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists; elimination of existing severe overcrowding; replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and to the replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Holbrook to filing an application for funding with the Massachusetts School Building Authority.

Mr. Flanagan made a motion to approve SOI Vote for John F. Kennedy Elementary School.

Voted:

(Flanagan/Poppenga) made a motion to approve SOI Vote for John F. Kennedy Elementary School.

4-0-0

SOI Vote for South Elementary School

Vote as must be motioned and voted.

Resolved: Having convened in an open meeting on March 13, 2013 the School Committee of the Town of Holbrook, MA in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 1, 2013 for the South Elementary School located at 719 South Franklin Street in Holbrook, MA which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists; elimination of existing severe overcrowding; replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and to the replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Holbrook to filing an application for funding with the Massachusetts School Building Authority.

Mr. Flanagan made a motion to approve SOI Vote for South Elementary School.

Voted:

(Flanagan/Poppenga) made a motion to approve SOI Vote for South Elementary School.

4-0-0

Mr. Flanagan made a motion to approve School Committee Minutes from January 31, 2013.

Voted:

(Flanagan/Poppenga) made a motion to approve School Committee Minutes from January 31, 2013.

4-0-0

Mr. Flanagan made a motion to approve School Committee Minutes from February 28, 2013.

Voted:

(Flanagan/Poppenga) made a motion to approve School Committee Minutes from February 28, 2013.

4-0-0

Donation

Ms. Poppenga made a motion to approve the donation Hammond Aurora Classic console electric organ with padded bench seat if delivered.

Voted:

(Poppenga/Flanagan) made a motion to approve the donation Hammond Aurora Classic console electric organ with padded bench seat if delivered.

4-0-0

School Committee Report

Ms. Davis stated that she gave a retirement plaque to Carol Zimmer and congratulations to Coach Tozzi on being awarded Coach of the Year.

ADJOURN or VOTE TO CONTINUE

Voted: (Poppenga/Flanagan) On a roll call vote the Committee made a motion to adjourn regular School Committee Meeting of March 13, 2013 at 9:15pm.

Roll Call Vote:

Mr. Callahan	Yes
Mr. Flanagan	Yes
Mrs. Poppenga	Yes
Mr. Pransky	No
Mrs. Davis	Yes

Respectfully submitted,

Bridget Baker
School Committee Secretary