

Holbrook Public Schools

245 South Franklin Street
Holbrook, MA 02343



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING

HCAM STUDIOS

April 25, 2013

In Attendance: School Committee:
Barbara P. Davis, Chairperson
John Flanagan
John Callahan
Lou Pransky
Beth Tolson
Joseph F. Baeta, Superintendent of Schools
Bridget Baker, Recording Secretary

The meeting was called to order at 7:05 pm by Ms. Davis.

Reorganization

Nomination for School Committee Chairperson

Mr. Flanagan made a motion to approve Barbara Davis as School Committee Chairperson.

Voted:

(Flanagan/Pransky) made a motion to approve Barbara Davis as School Committee Chairperson.
5-0-0

Nomination for School Committee Vice-Chairperson

Mr. Pransky made a motion to approve Mr. Flanagan as School Committee Vice-Chairperson.

Voted:

(Pransky/Callahan) made a motion to approve John Flanagan as School Committee Vice-Chairperson.
5-0-0

Citizen's Reports

There were no Citizen's Reports.

Superintendent Report

Superintendent Baeta congratulated Beth Tolson on her election to School Committee member as well as Barbara Davis as School Committee Chairperson and John Flanagan as School Committee Vice-Chairperson.

Mrs. Tozzi and her team were recognized for their accomplishments of the season as well as Mrs. Tozzi being named Mayflower League Coach of the Year.

Coach Brad Bayersdorfer recognized the accomplishments of his basketball team throughout the season. They had a fairly successful season. Three players were named as League All-Stars. Ben Reardon presented the Mayflower League Division II Boys Basketball Undefeated Champs 2012 banner to be hung up in the Junior-Senior High School gymnasium. Coach Bayersdorfer commented that this is one of the most successful teams for Holbrook in the last 10 years. Superintendent Baeta stated that he will make sure the banner is hung up before graduation.

Mrs. Golden gave a recap of the events of the National Spelling Bee that Holbrook has been participating in for the past three years. Mohammad Abushkaila did win our spelling bee and represented Holbrook very well. This is a program that Mrs. Golden would like to continue next year.

Superintendent Baeta recognized Mallory Dumont and Paula Morgan as Norfolk County Teachers Association Award Winners.

Superintendent Baeta stated that the last day of school, with the six (6) added snow days, will be June 19, 2013 which will also be an Early Release Day for all three schools. Friday, June 14th, Monday June 17th and Tuesday, June 18th are the dates for finals and will also be Early Release Days.

Last day of School

Mr. Flanagan made a motion to approve the end of school year schedule as outlined by Superintendent Baeta.

Voted:

(Flanagan/Pransky) made a motion to approve the end of school year schedule as outlined by Superintendent Baeta.

5-0-0

Superintendent Baeta discussed the Joint Meeting with Board of Selectmen on Monday, April 29, 2013.

- 1) 1 of 4 areas that the Permanent School Building Committee is studying is the option of a K-8 School. The regional study will be funded 65% from MSBA funding or you may potentially have to borrow \$40,000 with a bond to be paid off in 6 months. We would be responsible for paying but we can pay it with refund money. Superintendent Baeta suggested that the School Committee insure clarification of the terms of the refund money.

Superintendent Baeta stated that the money is there. You are going to get reimbursement. There is going to be money going into general fund. You need clarification from MSBA to OPM process if you are going to MSBA.

Ms. Davis commented that if multi-level is the preferred option the School Committee needs to consider what is going to happen to the grades that are not part of that option.

MSBA Study

Mr. Flanagan made a motion to move to support the 9-12 grade study in support of MSBA study.

Voted:

(Flanagan/Tolson) made a motion to move to support the 9-12 grade study in support of MSBA study.

5-0-0

Superintendent Baeta recommended if appropriate funding is available.

MSBA Study

Mr. Flanagan made a motion to move to change the wording to include the language “pending appropriate funding” for support of the 9-12 grade study in support of MSBA study.

Voted:

(Flanagan/Tolson) made a motion to move to change the wording to include the language “pending appropriate funding” for support of the 9-12 grade study in support of MSBA study.

5-0-0

Superintendent Baeta announced that the Prom is going to take a trolley to the event. This has been paid through donations from Randolph Savings Bank, Colonial Federal Savings Bank, Andrews Trucking, Twin Brook Insurance, Holbrook Cooperative Bank, Holbrook Firefighter local 1452, Holbrook Junior-Senior High School Parent Group, Representative Cusack, Holbrook Class of 1999 and Holbrook Class of 1994. On behalf of the Class of 2014, thank you for making this event as safe as possible.

Mr. Hayward listed the upcoming events at the Junior-Senior High School which included:

- Seniors last day of school is May 21, 2013
- Finals are May 21, 22, and 23rd, 2013
- May 24, 2013 is Senior Barbeque
- Monday, May 27, 2013 is Memorial Day
- May 28, 2013 Scholarships will be presented at the Senior reception at the Shaw Center.
- May 29, 2013 will be Boston Day on the Duck Tour and Fire & Ice.
- May 30, 2013 will be the Six Flags trip
- May 31, 2013 is the Senior Breakfast/Senior Assembly
- Graduation is Saturday, June 1, 2013

Financial Update

Mr. Mahoney and Superintendent Baeta have been meeting daily to meet the budget. May 15, 2013 is the contractual deadline, however they anticipate having a better understanding on May 1, 2013 if there will be any lay-offs.

Mr. Mahoney reviewed the budget recap sheet. He stated that if the unencumbered is negative they could use circuit breaker or school choice to cover. Mr. Mahoney stated that grants are being monitored on a regular basis. Title I and Title IIA can carry forward of are we going to be spending? The circuit breaker and school Choice will off-set transportation costs.

Mr. Mahoney stated that there were six (6) findings from the School Lunch Program – End-of-year audits:

- 1) Medicaid was received but not reported. An amendment was submitted.
- 2) Circuit Breaker – tried to amend but not allowed
- 3) Report on Special Articles should be reported as Town Receipts. This has been corrected.
- 4) Do not have an agreement for allocation of Town Expenditures.
- 5) Following methodology which has been corrected.
- 6) There were a couple of weaknesses with School Lunch Programs. Did not match with tapes. Ongoing training of the staff is taking place. The verification procedures need to be improved. This was not completed until December. These will be corrected.

Mr. Pransky asked if there has been any progress with Town Hall? Both Superintendent Baeta and Mr. Mahoney responded that this should be brought up at the meeting.

Mr. Flanagan asked if tuition has kept up with cost? Mr. Mahoney replied for the most part although there are a few parents that are not as quick paying as others.

Personnel

Superintendent Baeta announced Vincent Hayward as Principal of the Junior-Senior High school and commended him on his efforts. He also announced that Susan Gleason, Director of Curriculum will be leaving the end of this year, per her choice, effective June 30, 2013. Superintendent Baeta also stated that he will leave it to the School Committee to decide what they would like to do with that position going forward.

Permanent Standing Subcommittees and Representatives to other Town Committees

Ms. Davis asked that the School Committee look over the current assignments and send any changes to her by Friday, May 3, 2013. If there are more than one nomination for one position she will decide based on seniority.

2nd Reading of Policies

Mr. Flanagan made a motion to approve the 2nd Reading of Policies.

Voted:

(Callahan/Pransky) made a motion to move to approve the 2nd Reading of Policies.

5-0-0

Minutes from March 28, 2013

Mr. Flanagan made a motion to approve the Minutes from the March 28, 2013 School Committee Meeting.

Voted:

(Callahan/Pransky) made a motion to move to approve to approve the Minutes from the March 28, 2013 School Committee Meeting.

4-0-1

Ms. Tolson abstained since she was not at the meeting.

Request to Change date of May 30, 2013 School Committee Meeting

Mr. Flanagan made a motion to change the date of the May 30, 2013 School Committee meeting to Thursday, May 23, 2013 at the Kennedy School for Student Presentation.

Voted:

(Flanagan/Tolson) made a motion to move to approve the change of date for the May 30, 2013 School Committee meeting to Thursday, May 23, 2013 at the Kennedy School for Student Presentation.

5-0-0

Use of Facilities

Mr. Callahan made a motion to approve the Use of Facilities for Studio One Academy of Dance & Drama Dance Rehearsal and Recital Saturday, June 22, 2013 and Sunday, June 23, 2013 at the JSHS Auditorium and Locker rooms.

Voted:

(Pransky/Tolson) made a motion to move to approve the Use of Facilities for Studio One Academy of Dance & Drama Dance Rehearsal and Recital Saturday, June 22, 2013 and Sunday, June 23, 2013 at the JSHS Auditorium and Locker rooms.

5-0-0

Mr. Flanagan made a motion to approve the Use of Facilities for Old Colony Women's Soccer League to use the football field only for soccer every Tuesday from May 28, 2013 through August 8, 2013.

Voted:

(Flanagan/Pransky) made a motion to move to approve the Use of Facilities for Old Colony Women's Soccer League to use the football field only for soccer every Tuesday from May 28, 2013 through August 8, 2013 with the \$250.00 fee waived.

5-0-0

School Committee Members Report

Before this discussion began Superintendent Baeta excused himself from the room. Ms. Davis asked Mr. Flanagan and Mr. Callahan if they could affirm that they did watch the meeting and fully understand. Both replied yes.

Mr. Pransky commented that he thought that we ended up with two interesting candidates but he did still have some questions he would like answered before a decision is made. Ms. Davis asked that the School Committee postpone the final decision for two (2) weeks for site visits and a little more due diligence. Ms. Davis asked that a School Committee meeting be scheduled for May 9, 2013 for a final decision. Ms. Davis asked if there were any other date suggestions for this meeting. Mr. Pransky responded that he would email Ms. Davis dates. Ms. Davis also voiced her concern that staff was not specifically asked what they thought. She suggested giving the staff until Wednesday, May 1, 2013 an opportunity to voice their opinion.

Mr. Pransky stated that he would like to do site visits either Thursday or Friday to get questions addressed. Ms. Davis responded that she would give them May 2nd and May 3rd.

Mr. Flanagan commented that he thought we had the chance to interview two (2) qualified candidates and it would only help us to learn more about them at site visits.

Ms. Tolson commented that she would like to reiterate that the candidates were very qualified and that the site visits would be helpful. She also commented that the staff search committee did a good job.

Ms. Davis suggested that we give the staff an opportunity to anonymously bring comments or concerns about the two superintendent candidates to Central Office and that no names need to be associated with them. Ms. Baker agreed that any comments or concerns could be sent to her attention with the understanding of confidentiality.

ADJOURN or VOTE TO CONTINUE

Voted: (Pransky/Tolson) On a roll call vote the Committee made a motion to adjourn regular School Committee Meeting of April 25, 2013 at 8:08pm.

Roll Call Vote:

Mr. Flanagan	Yes
Mr. Pransky	Yes
Mrs. Tolson	Yes
Mr. Callahan	Yes
Mrs. Davis	Yes

Respectfully submitted,

Bridget Baker
School Committee Secretary